

Overview:

Careers Education, Information, Advice & Guidance (CEIAG) at Eastleigh College is managed by Lorna Wagner and is supported by the Governors, Senior Management Team (SMT), Careers Adviser and a steering group made up of curriculum staff and students.

The CEIAG programme is linked to the 2017 Gatsby Careers Guidance Benchmarks (GCGB) and meets the relevant Careers Development Institute (CDI) framework.

Our careers and employability programme is tailored to meet the changing needs of our students throughout their time with us.

Students have access to accurate, up-to-date careers guidance that:

- Is presented in an impartial manner;
- Enables learners to make informed choices about a range of career options;
- Encourages learners to fulfil their potential.

The programme is delivered by a range of Eastleigh College staff including:

- Tutors;
- Lecturers (Industry experts);
- Qualified & Impartial Careers Adviser: Trudy McKenzie;
- Work Placement Officer: Claire Mew;
- Work Placement Co-ordinator: Ajay Ladher;
- Head of IAG Admissions and Resources: Lorna Wagner;
- The Apprenticeship Services team.

In addition to outside agencies/partners including:

- Higher Education Institutions;
- Employers/Industry Experts;
- National Careers Service;
- Partner Agencies;
- Other Young People's Support Services.



Careers and Employability

	Foundation level	Level 1	Level 2	Level 3
Ongoing all year				
Work experience	✓	✓	✓	✓
Ongoing tutorial guidance	✓	✓	✓	✓
Opportunity for 1:1 careers guidance	✓	✓	✓	✓
Enterprise / Fundraising Activities	✓	✓	✓	✓
Annual Special Education Needs (SEN) review	✓	✓	✓	✓
Supplementing studies with English & Maths	✓	✓	✓	✓
Volunteering	✓	✓	✓	✓
Industry trips & visits		✓	✓	✓
Industry Placement			✓	✓
Weekly tutorial programme covering a breadth of themes, including: <ul style="list-style-type: none"> • Employability; • British Values; • Inclusion & Diversity. 		✓	✓	✓
Progression Planning / Next Steps	✓	✓	✓	✓
Online promotion of Job Vacancies & Apprenticeships	✓	✓		
Industry talks / Employer speakers in college			✓	✓
LMI specific to core subject			✓	✓
Careers exposure specific to core subject			✓	✓
Ongoing work with NCOP learners to encourage further progression (for those learners in targeted wards)			✓	✓
Practical / Industry specific skills embedded within chosen programme of study			✓	✓
Higher Education (HE) Speakers / Tutorials				✓
University Visits / Tasters				✓
Autumn Term				
Introduction to support services in College, including: <ul style="list-style-type: none"> • Careers Adviser; • WEX Co-ordinators; • Additional Learning Support Team; • Success Coach; • Learner Mentors. 	✓	✓	✓	✓
Understand roles of each staff member & how to access support	✓	✓	✓	✓
Introduction to careers & employability related resources in College	✓	✓	✓	✓
Encouragement to join student council to enhance employability skills & confidence	✓	✓	✓	✓
Health & safety/rights and responsibilities in the work place	✓	✓	✓	✓
Challenging stereotypes	✓	✓	✓	✓
Encouragement to develop independence – tailored to specific needs	✓	✓	✓	✓
Encouragement to develop team work, using initiative, problem solving skills throughout their learner journey	✓	✓	✓	✓
Online employability skills evaluation (BESTEST)	✓	✓	✓	✓
Higher Education (HE) preparation / information events <ul style="list-style-type: none"> • Application stages 				✓
Optional HE application support <ul style="list-style-type: none"> • UCAS registration & ongoing support; • Personal statement support. 				✓
Spring Term				
Employability support – including: <ul style="list-style-type: none"> • CVs / recognising own skills; • Interview Skills / Approaching Employers. 	✓	✓	✓	✓
Becoming employable activities	✓	✓	✓	✓
Building resilience activities	✓	✓	✓	✓
Opportunity for mock interview	✓	✓	✓	✓
Careers & apprenticeship week activities	✓	✓	✓	✓
Ongoing work with NCOP learners to encourage further progression (for those learners in targeted wards)			✓	✓
Invitation to UCAS convention				✓
Higher Education (HE) preparation / information events <ul style="list-style-type: none"> • Student finance 				✓
Optional HE application support <ul style="list-style-type: none"> • Student finance information & support 				✓
Summer Term				
Decision making / Goal setting / Progression	✓	✓	✓	✓
Online employability skills evaluation (BESTEST)	✓	✓	✓	✓
Targeted promotion of Job Vacancies & Apprenticeships for learners with no confirmed progression plans	✓	✓	✓	✓
LinkedIn profiling			✓	✓